

Minutes of the A-State Assessment Committee (AAC)
Meeting Minutes
December 1, 2017, 9:00am
Library 6th Floor Conference Room

Meeting called to order: by Chairperson Dr. Summer DeProw

Members present: Landon Crancer, Dr. Summer DeProw, Ms. Shelley Gipson, Mr. Ali Khalil, Dr. Melodie Philhours, Dr. Debbie Shelton, Ms. Beth Silverthorn, , and Ms. Mary Elizabeth Spence, Ms. Martha Spack, Ms. Elizabeth Wakefield.

Members absent: Dr. Paul Mixon and Dr. Karen Wheeler

Guests: None

I. Welcome, meeting called to order 9:02 am

II. Meeting Minutes from October 27, 2017

Minutes were reviewed. Motion to approve by Mr. Ali Khalil. Seconded by Ms. Shelley Gipson. Minutes approved.

III. HLC

- Discussed the new process for HLC reporting. Smaller report, large amount of evidence.
- Assurance Argument is due 12/19/17.
- Dr. Deprow thinks they will want to meet with the assessment committees.
- Site visit will be March 5-8, 2017

IV. Book of Committees

- Dr. Shelton suggested that Committees be included in Book for tenure.
- Assessment committee information was sent forth to be included.

V. A-State Assessment Handbook Edits/Additions/Deletions/Approval

- This committee sponsored the Assessment handbook. The handbook will be moved through the shared governance committee process. The proposal was tabled so that General Education could meet and review the document. To be voted on at a later date via email.

VI. Preparation for HLC

- Committee viewed the transition strategic plan. This strategic plan will be in place until the system finishes their strategic plan.
- Students will get a student opinion email from HLC around the 2nd or 3rd week of January. Asked Landon to share with SGA.
- 4B is the standard most institutions are cited for. Remember if you are asked questions to give specific examples of the steps we have taken thus far.

Meeting Adjourned

EAW